

Hamel Center for Undergraduate Research REAP Application Checklist

Pre-Application

- To be eligible, students must first be nominated for REAP by the instructor of one of their fall semester courses. Instructors should submit a **Fall Semester Course Instructor Nomination** to the Hamel Center **no later than February 28, 2025**.
- Students planning to apply for REAP must meet with the Hamel Center director, Dr. Paul Robertson, before preparing their application (paul.robertson@unh.edu) – **no later than February 28, 2025**. *Before meeting with Dr. Robertson, students must have a firm commitment from 1) a faculty nominator and 2) a faculty research mentor (which in some cases might be the same person – see REAP Application Guidelines). Applications submitted by students who have not met with Dr. Robertson will not be accepted.*

Application

Your completed application must contain all of the items listed below. All parts of the application – including the required UNH Faculty Letter of Recommendation – must be submitted by the application deadline. *The student applicant will be responsible for uploading all but the UNH Faculty Recommendation to the online application portal.* **Note: The Fall Semester Course Instructor Nomination, submitted at least one month before the application due date, does not need to be submitted a second time with the application.

- Application Intake Form** (to be completed by the student through the online application portal)
- Apprenticeship Proposal** (to be completed by the faculty mentor)
- Budget Form** (to be completed by the faculty mentor – fillable online)
- Project Understanding and Statement of Interest** (to be completed by the student applicant)
- UNH Faculty Recommendation** (student must complete and sign the top portion of the recommendation form before giving it to the UNH faculty recommender; faculty recommender must upload the form and a letter of recommendation to the online portal on the REAP webpage no later than the application deadline)

Application Deadline: March 31, 2025 for summer 2025.

Questions? undergrad.research@unh.edu
Hamel Center for Undergraduate Research
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