



UNH Campus Mailing Address/Employee Information Form

GENERAL INFORMATION

Legal Name: _____ USNH ID: _____
(Last) (First) (MI)

Employee Status: New Hire Promotion Transfer Other _____

Effective Date of Above Action: _____

Department Contact: _____
(Last) (First) (Phone #)

Date Form Completed: _____

CAMPUS ADDRESS INFORMATION

Faculty/Staff: *The information provided in this section will be used to update the UNH Faculty/Staff online directory (located at <http://www.unh.edu/main/directories>).*

Campus Department Mailing Address: _____
(Department Name) (Building Name)

Campus Phone Number: _____

OR

Student Employees:

Use my Campus Mailing Address as my Campus Address*
(E.g. Granite Square Station (GSS), Woodside, or Gables address) Manchester Campus

**GSS boxes are assigned to all undergraduates up to the age of 24 unless they are living in the Gables or Woodside apartments in which case they will be provided a new campus mailing address located there. Student employees may elect to use their assigned campus mailing address as their work address by checking the box above.*

IMMIGRATION STATUS

Complete only if non-US citizen

Please check off appropriate category:

Permanent Resident – Please attach a copy of the Permanent Resident Card

For the categories below please attach a copy of the front & back of the I-94 card and the *applicable documents* listed

F1 Form I-20 Other _____
 H1 Form I-797
 J1 Form DS-2019
 TN

Please return form to UNH HR Services by mail or email HR.Services@unh.edu