



## MEMORANDUM OF UNDERSTANDING FOR FRIENDSHIP AND COOPERATION

BETWEEN

THE UNIVERSITY OF NEW HAMPSHIRE (UNH)

AND

[insert cooperating institution name here and logo above]

This Agreement is hereby made and entered into by and between the University of New Hampshire in Durham, New Hampshire, USA (hereafter referred to as UNH/USNH) and \_\_\_\_\_ [cooperating institution name], (hereafter referred to as \_\_\_\_). For the purposes of this Agreement, “USNH” refers to its component institutions, including UNH, Keene State College (KSC), and Plymouth State University (PSU). “USNH student” means a student at any of the component institutions including UNH, KSC and PSU.

### **Purpose**

UNH/USNH and \_\_\_\_\_ [cooperating institution name] agree to establish ties of friendship for the purpose of promoting academic cooperation and collaboration for the benefit of their institutions, faculty, and students in areas of teaching research and public engagement.

### **Article 1**

The cooperating institutions agree to consult on the possibilities of the exchange of teaching and research, personnel, and students, as well as books, research and reference materials.

### **Article 2**

The focus and length of all exchanges will be agreed upon by the cooperating institutions in advance and may be of any specified academic discipline.

### **Article 3**

When the discussions and activities related to this Memorandum of Understanding for Friendship and Cooperation have progressed to the point that specific details of a proposed cooperative activity have been identified and agreed upon, the cooperating institutions will enter into an implementation plan that will identify, among other things, the personnel and/or materials involved, the duration of the activity and the source of funding that has been committed to support the activity. The cooperating institutions may enter into a single implementation plan or a series of implementation plans, depending on the nature of the proposed activity.

### **Article 4**

The cooperating institutions acknowledge and agree that as they move to the development of an implementation plan, the following issues must be addressed in that plan:

- A. As noted above, the personnel and/or materials (books, research, reference materials, and health insurance).
- B. Provision by the host institution of study and research privileges to the exchange faculty, students, and staff that are equivalent to their counterparts at the host university.

- C. Clear statements that exchange faculty, graduate students, and staff are expected to study and work according to their own plan for professional improvement and research and that they must abide by the laws of the host country and the rules and regulations of the host university.
- D. Specific arrangements for special facilities, laboratories, and the like.
- E. Identification of the approvals that will be required from each university, including, as a first step, approval by the department at the host institution. Listed below are two other examples of internal approvals that must be obtained for activity plans:
  - 1) Implementation plans involving the exchange of students in either direction must have prior approval from the designated authorities at each institution (for UNH/USNH this is UNH Global Education).
  - 2) All activity plans must be reviewed and approved by the designated authorities at each institution. For UNH/USNH, UNH Global Education shall review and the UNH Senior Vice Provost for Academic Affairs shall approve before plans can become effective.

**Article 5**

This Memorandum is meant to describe the nature and to suggest the guidelines of the cooperation described above. Nothing therefore shall diminish the full autonomy of either institution, or will any constraints be imposed by either or upon the other in carrying out the agreement. Both institutions understand that all financial agreements necessary to any implementation plan will be negotiated upon, subject to mutual agreement, and will depend on the availability of funds at each institution.

**Article 6**

This Memorandum becomes effective when signed by the authorized representatives of the cooperating institutions. This Agreement shall remain in effect for a period of three years from the date of the last signature on the document (the "Anniversary Date") unless either institution presents written notice to the other of its intention to discontinue no less than one year in advance of the then-current Anniversary Date.

**Article 7**

This Memorandum may be amended or revised by the cooperating institutions after consultation and mutual agreement. Any issues not mentioned in this agreement may be resolved through mutual agreement.

**Article 8**

This Memorandum will be construed as statements of intent to foster genuine and mutually beneficial academic collaboration.

On behalf of:

Cooperating Institution

\_\_\_\_\_

Name:

Title:

\_\_\_\_\_

Date:

On behalf of:

University of New Hampshire/University System of New Hampshire

\_\_\_\_\_

Name: Katherine S. Ziemer, Ph.D.

Title: Senior Vice Provost for Academic Affairs

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Date: