**Cancelling A Payment Plan**

University of New Hampshire

# Cancelling A Payment Plan

1.  Log into Webcat or Parent Portal*

    a)   In Webcat, under "Billing" tab, click "View Account/Pay Bill"

    b)   In Parent Portal, click "Account Summary"

    *Contact the IT Helpdesk for assistance with your log in, or if you have forgotten your password (603-862-4242)
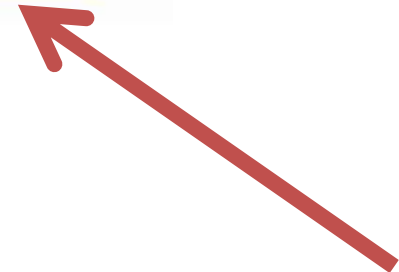
# Cancelling A Payment Plan

2. Click "Make One-time Payment to UNH/ Setup Monthly Payment Plan"
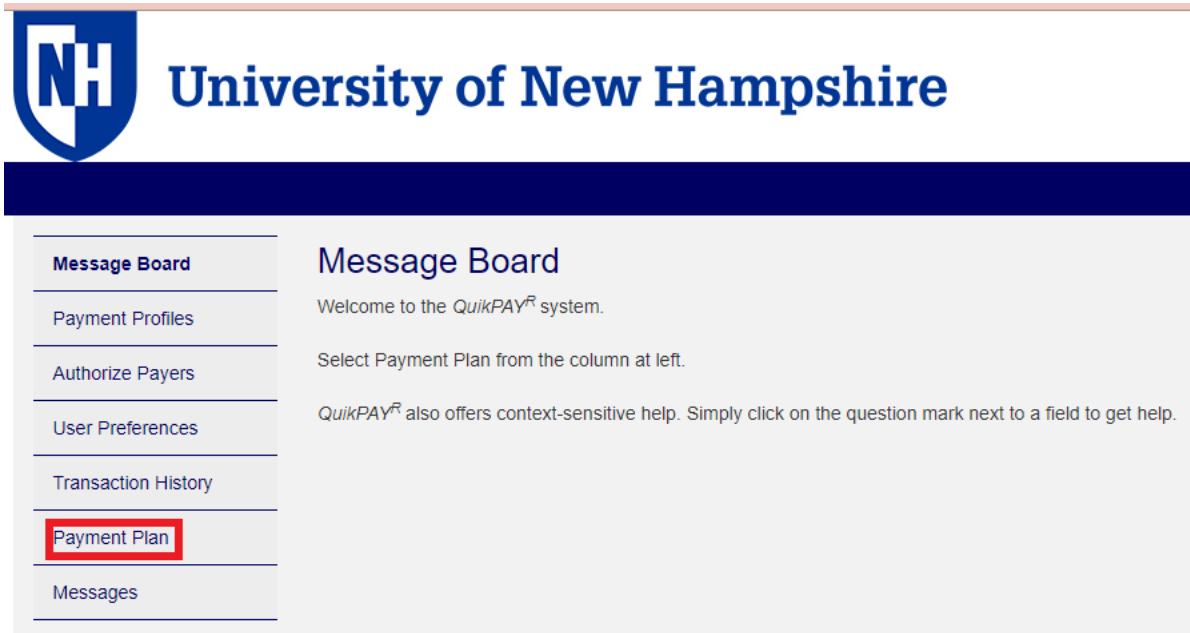
**Make One-time Payment to UNH / Setup Monthly Payment Plan**

**Request Direct Deposit Refund to Student**

**University of New Hampshire**

# Cancelling A Payment Plan

## 3. Click "Payment Plan"

# Cancelling A Payment Plan

4. Click on "Agreement Details"



**Active Payment Plans**

| | |
|---|---|
| Agreement Id#: | **193728 Agreement Details** |
| Enrolled Plan: | Spring 2022 |

**University of New Hampshire**

# Cancelling A Payment Plan

5. Scroll to the bottom of the first section.
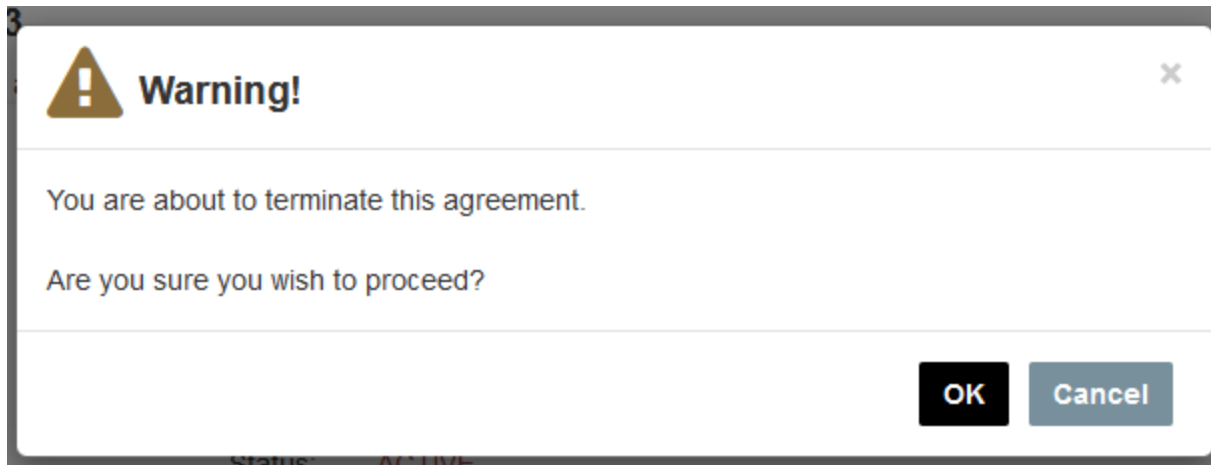
6. Click Terminate.



University of New Hampshire

# Cancelling A Payment Plan

7. Confirm you want to terminate the payment plan.

# Cancelling A Payment Plan

7. Refresh your view and you should see the payment plan in Terminated status.

**Non-Active Payment Plans**

| AGREEMENT ID# | PLAN | ACCOUNT | CREATE DATE | END DATE | STATUS |
|---|---|---|---|---|---|
| 199041 | Fall 2023 | Tuition Payment Plan | 07/05/2023 | 08/05/2023 | TERMINATED |

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